



Biometric Data

Capturing of biometric data is mandatory. Regardless of whether the application is lodged in hardcopy or online, the Danish Agency for International Recruitment and Integration (**SIRI**) does not commence the processing of the application until they have received the biometric data of the applicant. If you lodge the application online via www.newtodenmark.dk your biometric data must be captured within 14 days from the time of submission.

Applying from Australia and New Zealand

The capturing of biometric data in Australia and New Zealand is handled by [VFS Global \(Australia\)](#) and [VFS Global \(New Zealand\)](#). The applications and biometric data are transferred to the Danish Consulate General in Sydney who then forwards this to SIRI for processing. (Please note, your physical passport does not get forwarded to SIRI).

Applicants are therefore required to make an appointment with a VFS Global office in order to either lodge the ST1 application in hardcopy and at the same time have their biometric data captured **OR** have their biometric data captured within 14 days of their online lodgement.

VFS Global has offices in Sydney, Melbourne, Canberra, Brisbane, Adelaide and Perth as well as Auckland, New Zealand.

For enquiries and to make appointments, please contact VFS Global:

Website Australia: [Contact us | vfsglobal](#)

Website New Zealand: [Contact us | vfsglobal](#)

Please note you cannot lodge your application or have your biometric data captured at the Consulate General in Sydney or at any other Danish Consulate or diplomatic mission in Australia.

HOW TO APPLY

3 fees are incurred when submitting an application for a Residence and Work Permit from Australia and New Zealand.

1. Go to the [website of the Danish Agency for International Recruitment and Integration](#) and create a **case order ID**, pay the **processing fee** and print the **receipt**. The current fee for a ST1 application is DKK 2,255 (2025 rate).
2. Pay the consular fee of DKK 1,745 (2025 rate) according to [The Executive Order on Payment for Services provided by the Danish Foreign Service](#). **The consular fee must be paid online by clicking here.**
3. VFS Global's service and courier fees. Their fees are payable to VFS Global on the day of your appointment. The fees can be found here [AUD NZD](#)

Above fees are subject to change without further notice.

Please note: Above mentioned fees **also** apply in case of online lodgement on www.newtodenmark.dk since you must still have your biometric data captured by VFS Global.

Then either

- A. Hardcopy application** - Lodge the application with all supporting documents **in person** to VFS Global and have your biometric data captured (by prior appointment) **OR**
- B. Online application** - Lodge your application online and upload all supporting documents and within the next 14 days go to VFS Global **in person** to have your biometric data captured (by prior appointment). If you are unable to have your biometric features recorded within the time limit of 14 days, you must inform SIRI by email.

*Note: When lodging your application **online** you are requested to upload all documentation including clear, good quality copies of all pages of your passport and the cover (front and back) and blank pages.*

*Note: When lodging the application online, you **must** sign and upload the sworn declaration using a **handwritten signature**. The form can be found [here](#) (under "complete the application form").*

What to bring to VFS Global when you lodge a HARDCOPY application:

- The [ST1 application form](#) (both part 1 and 2) duly completed and signed. Please note that part two of the application form should be filled in by your host university in Denmark.
- Your original passport plus clear, good quality copies of **all** pages of your passport including the cover (front and back) and blank pages.*
- The receipt for the online payment (processing fee) to SIRI.
- The receipt of payment of the consular fee for the Residence and Work Permit.
- Documentation that you are enrolled in an educational institution in your home country (if you are a guest or exchange student).
- [Documentation of adequate funds](#)

What to bring when you have lodged your application ONLINE and only need to have your biometric data captured

- Original passport plus one copy of the data page.*
- Copy of the confirmation e-mail from SIRI that your application was lodged successfully online.
- The receipt of payment of the consular fee for the Residence and Work Permit.

Your passport must be handed over to VFS Global as it will be forwarded to the Danish Consulate General in Sydney for verification purpose. The Danish Consulate General in Sydney does not keep your passport while your application is being processed. You will receive your passport back within approximately 14 days. **Dispensation to this requirement is NOT available.*

A mandatory courier service fee is applicable when you lodge your application with VFS Global. You will need to purchase two envelopes. One envelope will be used to return your passport to you. The second envelope is for your decision letter once SIRI has processed your application.

Please do not contact the Consulate General in Sydney during [the processing time](#) of your application (up to two months).

For further information about how to apply from Australia and New Zealand, please check our [website](#).

For general information about residence permits for students, please see SIRI's website [New to Denmark](#).